Form AF-04

Address: Unit 2, Bismarck Village
Cnr. of Simeon Shixungileni & Church Streets, Windhoek
Tel: 061 233264
Fax: 061 400821
E-mail Address: info@ecn.org.na
Website: www.ecn.org.na

LISTING AS AN ENGINEERING ORGANIZATION/DEPARTMENT

Free listing to ECN database for communication, group/bulk invoicing, good standing, etc, purposes

Company/Entity/Department Name:_____

Company/Entity/Department Reg. No.:_____

Engineering Discipline(s):_____

Postal Address:_____

Physical Address:_____

Contact Person:_____

Contact No.:_____E-mail:_____

LIST ALL CURRENT ENGINEERING PERSONNEL BELOW, INCLUDING CANDIDATES (IN-TRAINING) AND TECHNICIANS (ADD ROWS/PAGES AS REQUIRED):

Surname	Initials	Registration No.	Category of Registration	Discipline	Position

Purpose of listing *(you may select multiple)*:

☐ Payment of our staff's fees ☐ Good standing ☐ Receive communications ☐ Other

☐ We undertake to settle all annual fees that are due in terms of the Engineering Profession Act on behalf of the above staff **by the set due date.** We understand that a person's registration shall lapse in terms of the Act if annual fees are not paid by the due date, in which case a reinstatement fee shall apply.

Certified correct by:

_____	_____	_____
Name	**ECN Reg. No.**	**Signature & Date**

Capacity:_____

Required documents:

1. Originally certified company/entity registration documents, OR
2. Copy of controlling Act

Please note that in terms of Sections 11(9)(b), 12(7) and 13(7) of the Engineering Profession Act, 1986 (Act No. 18, 1986), the registration of your staff shall lapse if you fail to pay their annual fee within six months after such fee becomes due. Any person whose registration has lapsed due to non-payment of his/her annual fees or has been cancelled or removed from the register shall return to the Registrar his/her certificate of registration within 30 days from the date upon which he/she is directed by the Registrar by notice in writing transmitted by post, to do so. All certificates of registration remain the property of the Council and any person who fails to comply, shall be guilty of an offence. It is strictly forbidden to use the certificate after one's registration has lapsed, been cancelled or removed from the register. The aforesaid is strictly enforced. Please notify the Registrar within 14 calendar days should your engineering staff composition change.